

## Outsourcing

Outsourcing enables you to focus on your core business, cope better with seasonal peaks and troughs, make better-informed business decisions based on independent advice, and access a wider range of professional expertise. It can also help you reduce costs. Let us at Booth Ainsworth take care of your finances, so you can experience these benefits too.



## Testimonial

"The service provided has been first class throughout. Using the service has allowed us to reduce administration costs but retain the benefit of full control of both the accounts and payroll. Real Time Online Accounting is a real bonus." Director, Large Client Firm

## VAT returns

If your turnover is more than £60,000 in any 12-month period, or you want to reclaim VAT paid on purchases, then you must be VAT-registered. This means you must complete a VAT return every quarter and send it to HM Revenue & Customs.

Let our expert VAT accountants carry out this chore for you. Simply send us all your invoices and receipts every quarter, and we will do the rest.

## Computerised book-keeping

At Booth Ainsworth, we have all the book-keeping and accounting experience you need to record and control the finances of your small or growing business quickly and efficiently.

We keep all your customer, supplier and bank details in a Sage central database, so you can raise invoices, manage stock, maintain up-to-date customer and supplier records, record bank transactions and monitor business activity. You can print invoices and other reports from automatically generated forms, with no re-typing, and all at the touch of a button.

Our clear reports can show you your up-to-the-minute financial position, when required, and we even maintain 'aged debtors' lists to help you chase non-payers. So why not let our outsourcing team handle your book-keeping?

## **Maintaining SAGE accounting records on-line**

'On-line 50' is a revolutionary new 'real time' on-line accounting product for the SME industry, similar to on-line banking, that enables you to log on using a secure password, at any time, to see the current state of your accounts. You can view SAGE, process invoices and produce reports in the usual way.

At Booth Ainsworth, we have been selling this service exclusively to our clients for several years, with the cost fixed in advance so you know exactly where you stand. We use the service to maximise the financial health of our clients' businesses, identifying strengths and highlighting any problem areas. Its benefits include:

- A cost-effective alternative to your present accounting procedure
- Remote working - you can work anywhere with internet access, and check your accounts at any time
- Easier VAT and management accounts - we can deal with your VAT return and produce management accounts directly from your data on the web server, saving you time and helping your Accounts department work more efficiently
- Greater control - improved control of your business lets you plan for a profitable future with confidence
- Remote software hosting and data storage - this decreases business continuity risks

We would be delighted to give you a free consultation to discuss your requirements and how we can meet them. Please see details at [Contact Us](#).